PCAP (Grade 8/Secondary II) – School Information Form
Please visit cmec.ca/pcap for detailed instructions.
COMPLETE AND RETURN FORM TO YOUR MINISTRY/DEPARTMENT OF EDUCATION.

A. School Identification

PCAP School ID	**9999**
Provincial School ID	**123456789**
School Name	**Canada School**
Participating Province	**ON**	Sampled School	English

B. School Contact Information

School Contact Name	Lori Smith
Position/Title of the School Contact	Principal
Phone Area Code (Format: **000**)	504
Phone Number (Format: **000-0000**)	270-3499
Extension, if applicable	708
Email Address	l.smith@schoolboard.ca
Email addresses of additional people to be cc'd on all communication	a.rose@schoolboard.ca

C. School Mailing Address (DO NOT enter a PO Box)

Street Number	34
Street Name	Brimrose
Street Type (e.g., Avenue, Road)	Avenue
Direction, if applicable (e.g., South, West)	West
City	Brampton
Postal Code (Format: **A1A 4X4**)	L35 J7S
Province	ON
Does Purolator service your area?	Yes

D. Device and Internet Verification

Visit cmec.ca/pcap-v1 to run the PCAP System Check on each device.

	Download	Upload	Ping (*Idle latency*)
Step 1 - Run the internet Speed Test: speedtest.net	134 Mbps	15 Mbps	152 ms

Step 2 - Complete the verification Questions: cmec.ca/pcap-v1
Was the verification successful?

Verification successful

° How many of these **compatible** devices are available for the assessment?

PC	Mac	Chromebook
34	10	

iPad	Tablet
1	

° Indicate whether or not the devices use the following operating systems.

Microsoft Windows 7 or higher	Yes
Mac OS X 10.13.6 or higher	Yes
Chromebook Chrome OS 62+ or higher	Yes
iPads (iOS 7 or higher) and Android tablets (6 or higher) with a minimum screen size of 10 inches	Yes

° If your school has no internet access, does your school have cellular coverage?
(https://www.att.com/maps/wireless-coverage.html)

Yes

I understand that the **PCAP Lockdown Browser** must be installed on all devices prior to the assessment.

E. IT Specialist Contact Information

First and Last Name of the IT Specialist	Joseph Memmi
Email Address	j.memmi@schoolboard.ca
Phone Number, including Area Code (Format: **000-000-0000**)	647-355-2000

F. Assessment Dates (March 30 to May 1, 2026)

Make-up session must follow the first session.

Select the date of the **first session** of the assessment.	Mar 31, 2026	Tuesday
Select the date of the **make-up session**, might be required after calculation of participation rate.	Apr 02, 2026	Thursday
Indicate specific dates during which your school will be closed.	18/Apr/2026	

G. List of Classes (Grade 8/Secondary II)

Total number of students currently enrolled in **Grade 8/Secondary II** at your school: 27

List ALL your English (Language Arts) Grade 8/Secondary II classes

Office Use	① Class Name	② Split class (X)	③ Grade	④ Number of Students	⑤ CLASS Exemption Code 1 or 2 or 3	⑥ Language	⑦ Instruction Mode (L = Online; P = In-person; H = Hybrid)
9999	Class 1		8	25		English	L
9999	Class 2		8	20		English	L
9999	Class 1		8	8	1	French	L
9999	Class 4		8	25		English	L

Use additional sheets
if necessary

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Lynch School of Education, Boston College